



**Unapproved Minutes
TOWNSHIP BOARD
Regular Meeting
Tuesday, April 7, 2015, 6:00 p.m.
Governmental Center**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation: Louise Davis of Faith Lutheran Church

Trustee Tausend led the pledge to the U.S. Flag.

Clerk Miller took roll call.

Present: Supervisor Tausend, Treasurer LaShore, Clerk Miller, Trustees Secord, Thayer, and Wilson.

Absent: Gutierrez

Staff Present: Police Sergeant Roberts, Fire Chief Nelson, Township Manager Licht, Administrative Assistant Bennett, Accounting Supervisor Bone, Parks & Rec. Director Wheeler, WWTP Superintendent Billingsley, Water Superintendent Evans, and DDA Director Steve Dobis.

ADOPTION OF AGENDA

A motion was made by LaShore, seconded by Wilson, to approve the adoption of the Agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

APPROVAL OF MINUTES

A motion was made by LaShore, seconded by Thayer, to approve the Regular Township Board Meeting Minutes of March 3, 2015 as presented.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

A. SPECIAL ORDERS - None

B. PUBLIC COMMENT

Public Comment opened at 6:05 p.m.

Public Comment closed at 6:09 p.m.

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS - None

E. NEW BUSINESS

1. A motion was made by Wilson, seconded by Thayer, to approve Resolution R15-4 to accept the DNR Trust Fund Grant for the canoe/kayak launch at the Davis Park property as presented.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

This Resolution is to accept the Davis Park/Canoe/Kayak Launch agreement with the Michigan Department of Natural Resources approving the matching funds of \$51,900.00 on behalf of the Township through donations and foundations.

2. Jennifer Cappell from Saginaw Shiawassee Habitat for Humanity spoke on the benefits and current projects going on with Habitat for Humanity. She invited Bridgeport Township to participate in the future.
3. A motion was made by Wilson, seconded by Thayer, to approve the purchase of Field Inspection.net software from BS & A Software, not to exceed \$17,595.00 for the Code Enforcement Department.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

Chief Nelson spoke about the software. BS & A has proven to be an effective tool in Townships. This particular module would allow 24/7 access for our staff and residents to report complaints and update the status more efficiently. Ron Boensch will be working with Ron Wheatley to better streamline the activity in the department to better control the blight and permit process.

4. A motion was made by Miller, seconded by LaShore, to accept the bid of \$32,442.00 from Helm Electric for the Airport Road Pump Station repairs as presented.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

The Airport Road Pump station repairs are needed due to the age of the station and mandates by the MDEQ. Maintenance and upgrades will be done by Helm Electric, which had the lowest bid for the project.

5. A motion was made by LaShore, seconded by Thayer, to approve line item transfer of \$80,000 from the Southfield Pump Station to the Airport Pump Station.

Roll call: Thayer – yes, Wilson - yes, LaShore – yes, Miller – yes, Gutierrez – absent, Secord – yes, Tausend – yes.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

The Southfield Pump Station Project has been delayed. The funds will be transferred to Airport Pump Station, which will be completed this year.

6. A motion was made by Miller, seconded by LaShore, to adopt Ordinance 15-01 as an interim ordinance imposing a temporary moratorium on certain land uses connected with the use of marihuana for medical purposes as presented.

Roll Call: Secord – yes, Gutierrez – absent, Miller – yes, LaShore – yes, Wilson – yes, Thayer – yes, and Tausend – yes.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

This ordinance is necessary to preserve the public peace, health and safety by preventing the inappropriate location and establishment of businesses related to medical marihuana.

7. A motion was made by Thayer, seconded by LaShore, to approve policy 12.04.01 Driving Record Review for the Police Department as presented.

Roll call: Thayer – yes, Wilson – yes, LaShore –yes, Gutierrez – absent, Miller – yes, Secord – yes, Tausend – yes.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

The updates to this policy were recommended by risk management to better explain policies and procedures regarding police officers driving records.

8. A motion was made by Thayer, seconded by LaShore, to approve policy 12.36 Social Media Policy for the Police Department as presented.

Roll call: Secord – yes, Miller – yes, LaShore –yes, Gutierrez – absent, Wilson – yes, Thayer – yes, Tausend – yes.

Ayes: 6 Nays: 1 Absent: None The motion was carried.

It was recommended by risk management to have guidelines and procedures in place for a social media policy for the Police Department.

F. ACCOUNTS PAYABLE

A motion was made by LaShore, seconded by Secord, to approve Checks #58027 through #58194 in the amount of \$757,193.06 as presented.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

G. BOARD COMMENTS

H. CLOSED SESSION - None

I. ADJOURN

A motion was made by Thayer, seconded by Wilson, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:55 p.m.

Ayes: 6 Nays: 0 Absent: 1 The motion was carried.

Darlene Miller – Clerk

Augie Tausend – Supervisor