



**Unapproved
TOWNSHIP BOARD
Regular Meeting Minutes
Tuesday, April 4, 2017, 6:00 p.m.**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:03 p.m.

Invocation by Pastor Doolittle of Calvary Community Church
Clerk Miller led the pledge to the U. S. Flag.

Roll Call: Thayer - A, Gutierrez -Y, Wilson - Y, Secord - A, Tausend - Y, Miller - Y, and Williams - Y.

Present: Supervisor Tausend, Clerk Miller, Trustees, Williams, Wilson, Thayer, and Gutierrez.

Staff Present: Manager Licht, Police Chief Duffett, Fire Chief Nelson, Accounting Supervisor Rachwitz, Bldg. Administrator Wheatley, Administrative Assistant Bennett, DPW/Water Supt. Evans, Planning and Zoning Administrator Sedlar, Parks and Rec. Director Wheeler and DDA Coordinator Steve Dobis.

ADOPTION OF AGENDA

MOTION by Wilson, **SECOND** by Williams, to approve the adoption of the Agenda as amended, adding Number 11., WWTP, wastewater (bio-solids) bids.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

APPROVAL OF MINUTES

MOTION by Williams, **SECOND** by Gutierrez, to approve the Minutes of March 7, 2017 Regular Meeting as presented.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

A. SPECIAL ORDERS - None

B. PUBLIC COMMENTS

Opened at 6:07 pm Closed at 6:19 pm

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS - None

E. NEW BUSINESS

1. MOTION by Miller , **SECOND** by Gutierrez, to approve Resolution R17-05 amending the Current Alltel Communications Wireless Lease Agreement by extending the deadline to August 31, 2021.

Roll Call: Williams - Y, Thayer - A, Miller - Y, Wilson - Y, Gutierrez - Y, Secord - A, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

The Dixie and King Tower Lease had expired. Bridgeport Township worked with an attorney to extend the lease.

2. MOTION by Miller, **SECOND** by Wilson, to approve changing our Workman's Compensation carrier from Meadowbrook (MML-Michigan Municipal League) to Accident Fund, with Duclos Insurance Agency (formerly Bamberger Insurance).

Roll Call: Wilson -Y, Miller - Y, Thayer - A, Williams - Y, Secord - A, Gutierrez - Y, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

Bamberger Insurance was our Carrier 3 years ago and came to us with plan to save money.

3. MOTION by Wilson, **SECOND** by Miller, to approve a road improvement project for Southfield Drive not to exceed the estimated cost of \$70,700.30 with Bridgeport Township paying \$35,350.15 and Saginaw County Road Commission paying \$35,350.15.

Roll Call: Williams - Y, Gutierrez - Y, Thayer - A, Wilson - Y, Secord - A, Miller - Y, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

Saginaw County Road Commission met with Bridgeport Township to repair Southfield Drive from King Rd to Williamson.

4. MOTION by Williams, **SECOND** by, Gutierrez to approve a 2% wage increase for our Administrative Staff and Department Heads retroactive to January 1, 2017.

Roll Call: Thayer – A, Miller – Y, Wilson –Y, Williams - Y, Gutierrez - Y, Secord – A, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

XXXXXX

5. MOTION by Miller, **SECOND** by Wilson, to approve terminating the Independent Contract Agreement currently in place for our Assessor Amanda Carrigan and classifying her as an employee of Bridgeport Charter Township effective April 4, 2017. The board agrees to waive the 20-mile radius residency requirement.

Roll Call: Williams - Y, Gutierrez - Y, Thayer - A, Wilson - Y, Miller - Y, Secord - A, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

6. MOTION by Gutierrez, **SECOND** by Wilson, to approve the payoff of the King Road Drain At-Large project in the amount of \$119,526.88, saving the Township an estimated \$19,000 in interest.

Roll Call: Secord – A, Thayer - A, Miller - Y, Wilson –Y, Gutierrez - Y, Williams - Y, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

7. MOTION by Miller, **SECOND** by Guterrez, to approve Resolution R17-06 amending the water rates and fees schedule as presented.

Roll Call: Secord - A, Miller - Y, Thayer - A, Williams - Y, Gutierrez - Y, Wilson - Y, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

8. MOTION by Miller, **SECOND** by, Williams to adopt the amended Water Supply Systems Rules and Regulations as presented.

Roll Call: Gutierrez - Y, Miller – Y, Thayer – A, Wilson –Y, Williams - Y, Secord – A, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

After discussion with DPW/Water Supt. Evans, she stated she will continue a plan to work with individual situations with customers.

9. MOTION by Wilson, **SECOND** by Williams, to schedule for discussion and possible adoption at the May 3 2017 regular board meeting, an ordinance regarding the Medical Marijuana Facilities Licensing Act (MMFLA)

Roll Call: Gutierrez – Y, Miller - Y, Thayer - A, Wilson –Y, Williams - Y, Secord – A, Tausend - Y.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

10. Accountant Ron Rachwitz gave a review of the Accounting Department to the board. He stated that there is a lot of valuable information. He is also working to address and improve on the Township Website in the future.

11. MOTION by Wilson, **SECOND** by, Miller to approve the low bid received for land application of bio-solids from Bio Tec Agronomics for the years 2017, 2018, and 2019 as presented.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

F. ACCOUNTS PAYABLE

MOTION by Wilson, **SECOND** by Gutierrez, to approve Checks #61365 through #61473 in the amount of \$294,946.34 as presented.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION

I. ADJOURN

MOTION by Wilson, **SECOND** by Miller, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 7:30 p.m.

Ayes: 5 Nays: 0 Absent: 2 Motion Carried

Darlene Miller – Clerk

Augie Tausend – Supervisor