



**Unapproved
TOWNSHIP BOARD
Regular Meeting Minutes
Tuesday August 1, 2017, 6:00 p.m.**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation: None

Trustee Williams led the pledge to the U. S. Flag.

Roll Call: Gutierrez - Y, Thayer - Y, Wilson - Y, Secord - Y, Tausend - Y, Miller - A, Williams - Y.

Present: Supervisor Tausend, Treasurer Secord, Trustees Williams, Wilson, Gutierrez and Thayer.

Absent: Clerk Miller

Staff Present: Manager Licht, Building Admin. Wheatley, WWTP Supt. Billingsley, DPW Water Superintendent Evans, Fire Chief Nelson, DDA Coordinator Dobis, Parks & Rec. Director Wheeler, Police Chief Duffett, Planning & Zoning Admin. Sedlar, & Admin. Assistant Bennett.

ADOPTION OF AGENDA

MOTION by Thayer, **SECOND** by Gutierrez, to approve the adoption of the Agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

APPROVAL OF MINUTES

MOTION by Williams, **SECOND** by Gutierrez, to approve the Minutes of July 11, 2017 Regular Meeting as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

A. SPECIAL ORDERS

1. Public Hearing – Unique instruments IFT Exemption District 1

MOTION by Wilson, **SECOND** by Thayer, to open the public hearing for Unique Instruments IFT at 6:04 for IFT Exemption District 1.

Steve Jonas from Saginaw Future spoke in favor of Unique Instruments IFT Exemption District 1. No one spoke against Unique Instruments IFT Exemption District 1. The Public Hearing closed at 6:07.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

2. Public Hearing – Create an IFT District for Unique Instruments District 2

MOTION by Williams, **SECOND** by Thayer, to open the public hearing for Unique Instruments to create IFT District 2 at 6:07 p.m.

Steve Jonas from Saginaw Future spoke in favor of Unique Instruments creating IFT District 2. Keith Wasilenski from Unique Instruments spoke in favor of Unique Instruments creating IFT District 2. No one spoke against Unique Instruments creating IFT District 2. The Public Hearing closed at 6:14 p.m.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

3. Public Hearing – Unique Instruments IFT Exemption District 2

MOTION by Williams, **SECOND** by Thayer, to open the public hearing for Unique Instruments IFT exemption district 2 at 6:15 p.m.

Steve Jonas from Saginaw Future spoke in favor of the Unique Instruments IFT Exemption District 2. No one spoke against the Unique Instrument IFT Exemption District 2. The public hearing closed at 6:17 p.m.

B. PUBLIC COMMENTS

Opened at 6:17 pm Closed at 6:17 pm

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS – None

E. NEW BUSINESS

1. R17-11 Reimbursement Program for Water Service Extension Lines

MOTION by Gutierrez, **SECOND** by Wilson, to approve Resolution R17-11 Reimbursement program for Water Service Extension Lines as presented.

Roll Call:

Thayer - Y, Wilson - Y, Miller - A, Gutierrez, - Y, Secord - Y, Williams Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This Resolution will allow reimbursement to five property owners who were required to replace water service extension lines in 2017 due to township construction of water system distribution improvements.

2. R17-12 Unique Instruments IFT Exemption District 1

MOTION by Secord, **SECOND** by Thayer, to approve resolution R17-12 Unique Instruments IFT Exemption for district 1 as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams -Y, Gutierrez, - Y, Thayer - Y, Miller- A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This IFT exemption will include a 4,000-square foot addition to their facility at 6688 Dixie Highway that would be in effect for twelve years.

3. R17-13 Create an IFT District for Unique Instruments District 2

MOTION by Williams, **SECOND** by Thayer, to approve Resolution R17-13 to create an IFT District for Unique Instruments for District 2 as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This IFT District will include a 70,000-square foot addition to their facility at 6688 Dixie Highway at the eastern seven acres of the facility, and additional employee parking.

4. R17-14 Unique Instruments IFT Exemption District 2

MOTION by Thayer, **SECOND** by Secord to approve Unique Instruments IFT Exemption for District 2.

Roll Call:

Williams -Y, Wilson - Y, Miller - A, Gutierrez, - Y, Secord - Y, Thayer - Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This IFT Exemption will include a 70,000-square foot addition to the facility which will retain and possibly increase the number of employees of their facility. The IFT exemption will be in place for twelve years.

5. Water Department Rules and Regulations

MOTION by Secord, **SECOND** by Thayer, to approve the updates to the water rules and regulations in which to remove the language that currently reads – When there is a change in ownership, meters located in a crawl space will be required to be relocated into the dwelling.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller -A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This change in the water rules and regulations would allow residents with meters in their crawl space to remain there unless there is a defect in the meter.

6. Adaptive Re-Use, ARU17-01 Bridgeport Auto Mart – 4515 Dixie Highway

MOTION by Williams, **SECOND** by Thayer, to approve the Adaptive Re-Use, ARU17-01 for Bridgeport Auto Mart at 4515 Dixie Highway as presented.

Roll Call:

Gutierrez-Y, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller- A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

The Adaptive Re-Use will allow a former used car lot to be reopened as a used car lot. Due to zoning changes over the years, used car lots are not allowed in C-1 Traditional Commercial Districts. The Planning Commission recommended this at their July 27, 2017 meeting with some stipulations on the property mainly bringing things up to current code.

7. Meter Transceiver Unit (MTU) Purchase

MOTION by Thayer, **SECOND** by Williams, to approve the purchase of 1,023 Meter Transceiver Units (MTU) in an amount not to exceed \$112,530.00, a savings of \$20,460.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

A neighboring Township purchased an excess number of MTUs. Our Township is able to purchase the units at a savings of \$20.00 per unit.

8. Hoffmann Property Canoe/Kayak Launch Bid Approval

MOTION by Tausend, **SECOND** by Gutierrez, to approve the bid from Heystek Contracting for the construction of the Hoffmann canoe and kayak launch not to exceed \$98,800.00 contingent on the approval by the DDA in which to contribute \$20,000 to the project.

Roll Call:

Gutierrez - Y, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller- A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

9. Retiree Healthcare

MOTION by Gutierrez, **SECOND** by Wilson, to approve the continuation of the healthcare reimbursement plan that was put in place 10 years ago (in 2007) for retirees over the age of 65.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This Medicare supplemental plan was put in place in 2007 for ten years with a substantial amount of

savings to the Township and the Retirees. The plan will continue for the four remaining retirees for the rest of their lives.

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Gutierrez, to approve checks #61934 through #62025 in the amount of \$280,707.92 as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION – None

I. ADJOURN

MOTION by Miller, **SECOND** by Williams, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:50 p.m.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Darlene Miller – Clerk

Augie Tausend – Supervisor