



**Unapproved
TOWNSHIP BOARD
Regular Meeting Minutes
Tuesday September 5, 2017, 6:00 p.m.**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation: None

Trustee Wilson led the pledge to the U. S. Flag.

Roll Call: Gutierrez - A, Thayer - Y, Wilson - Y, Secord - Y, Tausend - Y, Miller - Y, Williams - Y.

Present: Supervisor Tausend, Treasurer Secord, Clerk Miller, Trustees Williams, Wilson, and Thayer.

Absent: Trustee Gutierrez

Staff Present: Building Admin. Wheatley, Fire Chief Nelson, Parks & Rec. Director Wheeler, Police Chief Duffett, Accounting Supervisor Rachwitz, & Admin. Assistant Bennett.

ADOPTION OF AGENDA

MOTION by Wilson, **SECOND** by Williams, to approve the adoption of the Agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

APPROVAL OF MINUTES

MOTION by Miller, **SECOND** by Wilson, to approve the Minutes of August 1, 2017 Regular Meeting as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

A. SPECIAL ORDERS

B. PUBLIC COMMENTS

Opened at 6:03 pm

Closed at 6:07 pm

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS – None

E. NEW BUSINESS

1. R17-15 Consumers Energy Streetlight Contract

MOTION by Wilson, **SECOND** by Thayer, to approve Resolution R17-15 Consumers Energy Streetlight Contract as presented.

Roll Call:

Thayer - Y, Wilson - Y, Miller - Y, Gutierrez, - A, Secord - Y, Williams Y, Tausend - Y.
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This resolution changes our current street light contract with Consumers Energy to include relocating a streetlight on Reimer & Junction to accommodate the new construction at this location.

2. R17-16 Michigan Township Par Plan Risk Reduction Grant Program Application

MOTION by Williams, **SECOND** by Thayer, to approve Resolution R17-16 Michigan Township Par Plans Risk Reduction Grant Program Application as presented.

Roll Call:

Secord -Y, Wilson -Y, Williams -Y, Gutierrez, -A, Thayer -Y, Miller-Y, Tausend - Y.
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Fire Chief Nelson addressed the board stating that applying for this grant for dash cameras for the fire apparatuses would be a great benefit for the department, not only for incidents, but for training purposes as well.

3. Hoffmann Site Canoe/Kayak Launch

MOTION by Wilson, **SECOND** by Thayer, to amend the approval from the August 1, 2017 Township Board Meeting of the DDA contribution from \$20,000 to \$40,000 for the Hoffmann Site Canoe/Kayak Launch.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Parks & Rec Director Wheeler addressed the board stating that the bids came in higher than expected due to unforeseen circumstances.

4. DDA FY2018 Budget

MOTION by Thayer, **SECOND** by Williams, to approve the FY2018 DDA Budget as presented.

Roll Call:

Williams - Y, Wilson - Y, Miller - Y, Gutierrez, - A, Secord - Y, Thayer - Y, Tausend - Y.
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

5. Homecoming Grand Marshall Proclamation – Charles Sageman

MOTION by Miller, **SECOND** by Williams, to name Charles Sageman as the Bridgeport Spaulding School District Grand Marshall for the 2017 Homecoming Parade.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

6. Design Haven Studios Agreement Formerly White Wolf Graphics

MOTION by Miller, **SECOND** by Williams, to approve the 2018 Quote from Design Haven for updating and maintaining the Township Website for \$350.00 per month beginning January 1, 2018.

Roll Call:

Gutierrez - A, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller - Y, Tausend - abstained.
Ayes: 5 Nays: 0 Absent: 1 Abstains: 1 Motion Carried

Fire Chief Nelson addressed the board stating that Design Haven/White Wolfe Graphics has developed and maintained the Township's Website for the past ten years. The cost increase will include design and restructure of the website for updated software and mobile capabilities, as well as continuing with the current maintenance of the website and constant contact.

7. On Call Fire Fighters – Pat Nelson

Fire Chief Nelson addressed the board stating that the fire department has added four personnel to the roster. The department is welcoming back Brian Mattheis and Mark Schluckebier. Rod Rigby and Mark Mohn-Young are new to the department. The Township is very pleased to be gaining some experience and new personnel to the roster.

8. Firearm Disposal

MOTION by Miller, **SECOND** by Thayer, to approve the disposal of the confiscated firearms by the Bridgeport Township Police Department from the public notice of intent lists dated December 7, 2016, May 24, 2017, and July 10, 2017 as presented.

Roll Call:

Gutierrez - A, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller - Y, Tausend - Y.
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Police Chief Duffett addressed the board stating that the Township has been disposing the firearms for the past several years. It was recently recommended at a property room management training that the lists be approved by the Township Board.

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Williams, to approve checks #62026 through #62175 in the

amount of \$645,863.42 as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION – None

I. ADJOURN

MOTION by Miller, **SECOND** by Thayer, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:28 p.m.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Darlene Miller – Clerk

Augie Tausend – Supervisor