



**Unapproved  
TOWNSHIP BOARD  
Regular Meeting Minutes  
Tuesday October 3, 2017, 6:00 p.m.**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

**Invocation:** Pastor Ron Sinclair of Bridgeport Community Church

Trustee Thayer led the pledge to the U. S. Flag.

**Roll Call:** Gutierrez - Y, Thayer - Y, Wilson - Y, Secord - Y, Tausend - Y, Miller - Y, Williams - Y.

**Present:** Supervisor Tausend, Treasurer Secord, Clerk Miller, Trustees Williams, Wilson, Gutierrez and Thayer.

**Absent:** None

**Staff Present:** Manager Licht, Building Admin. Wheatley, WWTP Supt. Billingsley, DPW Water Superintendent Evans, Fire Chief Nelson, DDA Coordinator Dobis, Parks & Rec. Director Wheeler, Police Chief Duffett, Planning & Zoning Admin. Sedlar, Accounting Supervisor Rachwitz, & Admin. Assistant Bennett.

**ADOPTION OF AGENDA**

**MOTION** by Miller, **SECOND** by Wilson, to approve the adoption of the Agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

**APPROVAL OF MINUTES**

**MOTION** by Thayer, **SECOND** by Wilson, to approve the Minutes of September 5, 2017 Regular Meeting as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

**A. SPECIAL ORDERS**

**1. Set Public Hearing for 2018 General Fund Budget**

**MOTION** by Wilson, **SECOND** by Williams, to set the public hearing for the 2018 General Fund Budget for November 8, 2017 at 6:00 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

## **B. PUBLIC COMMENTS**

Opened at 6:05 pm Closed at 6:23 pm

**C. COMMITTEE REPORTS** - None

**D. UNFINISHED BUSINESS** – None

## **E. NEW BUSINESS**

### **1. R17-17 Saginaw County Hazard Mitigation Plan**

**MOTION** by Miller, **SECOND** by Williams, to approve Resolution R17-17 Saginaw County Hazard Mitigation Plan as presented.

Roll Call:

Thayer - Y, Wilson - Y, Miller - Y, Gutierrez, - Y, Secord - Y, Williams - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The hazardous mitigation plan is part of the county wide emergency operations plan. Bridgeport Township develops its own plan in support of Saginaw Counties plan. These plans are needed to insure we receive state and federal support during a disaster, such as a flood event.

### **2. Auditor Recommendation**

**MOTION** by Secord, **SECOND** by Thayer, to approve the proposal from Quast, Janke & Company to perform the Township Annual Audit for 2017 for an amount not to exceed \$10,250.00, with the option to renew the contract for up to five years, with an amount not to exceed \$10,500.00 for 2018, \$10,500.00 for 2019, \$11,000.00 for 2020, and \$11,000.00 for 2021.

Roll Call:

Secord – Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller- Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The Township sent the auditing services out for bid and received six proposals. Quast, Janke, & Company came in with the best proposal, and had excellent referrals.

### **3. Township Board Meeting Schedule**

**MOTION** by Gutierrez, **SECOND** by Miller, to amend the Township Board Meeting Schedule changing the November Meeting to November 8, 2017, due to an election being held on November 7, 2017.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

#### **4. Administrative Retiree Healthcare**

**MOTION** by Williams, **SECOND** by Thayer, to amend the Personal Policies and Procedures Manual regarding Retiree Health Benefits as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller -Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Manager Licht addressed the Board stating that the Retiree Healthcare covered in the Township's Personnel Policies and Procedures Manual for administrative staff includes language that the Township may pay 50% of the healthcare when the employee retires through the Township's pension (MERS) plan. The union contracts for both BCTEA and Police state the Township shall pay 50%. In fairness to the administrative staff, the language should read the same to all employees of the Township.

#### **5. BCTEA Healthcare Proposal**

**MOTION** by Miller, **SECOND** by Gutierrez, to approve the BCTEA Healthcare Settlement Proposal.

After Board Discussion:

**MOTION** by Miller, **SECOND** by Gutierrez, to amend the original motion the BCTEA Healthcare Settlement Proposal and provide the same benefit & structure to the Police Contract and the Administrative Staff.

Roll Call:

Gutierrez- Y, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Supervisor Tausend shared with the board that the BCTEA filed an unfair labor practice with the State regarding the 20% employee contribution for healthcare in 2017. After much consideration and the attorney cost involved in going forward to fight the unfair labor practice, the Township feels it would be in the best interest of the Township and their employees to allow the employees who participate in the healthcare to pay 10% of the premium cost for 2017 and 2018. The BCTEA contract expires at the end of 2018. In all fairness to all employees the Township will reimburse all employees that have paid 20% of their premium cost since January 1, 2017 a refund equating to 10% cost and follow the 10% cost for the balance of 2017 and 2018. The police contract doesn't expire until the end of 2020 and they have agreed to accept the 10% premium cost as well and at the end of 2018 they have agreed to go back to paying the 20% until the end of their contract.

#### **6. Personnel Policy and Procedures Updates – Dress Code, Employee Conduct**

**MOTION** by Miller, **SECOND** by Gutierrez, to approve the dress code, and employee conduct updates to the Township Personnel Policies and Procedures Manual, and remove Policy10-01 as presented.

Roll Call:

Gutierrez- Y, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller- Y, Tausend - Y.  
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

This Policy change will change the dress code regarding jeans, leggings, and add stipulations on Jewelry, Makeup, Perfume, and Cologne, along with a slight change regarding firearms in the Personnel Policies and Procedures Manual. Township Policy 10-01 was removed due to the fact that the dress code is addressed in the Personnel Policies and Procedures Manual.

## **7. Halloween Hours**

**MOTION** by Miller, **SECOND** by Gutierrez, to set the Township Halloween Hours for Tuesday October 31<sup>st</sup>, 2017 from 6 p.m. to 8 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

## **F. ACCOUNTS PAYABLE**

**MOTION** by Secord, **SECOND** by Thayer, to approve checks #62176 through #62288 in the amount of \$246,272.37 as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

## **G. BOARD COMMENTS**

**H. CLOSED SESSION** – None

## **I. ADJOURN**

**MOTION** by Miller, **SECOND** by Williams, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:50 p.m.

Ayes: 7 Nays: 0 Absent: Motion Carried

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Darlene Miller – Clerk

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Augie Tausend – Supervisor

