



**Unapproved
TOWNSHIP BOARD
Regular Meeting Minutes
Tuesday, December 19, 2017, 6:00 p.m.**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Treasurer Secord led the pledge to the U. S. Flag.

Roll Call: Gutierrez - Y, Thayer - Y, Wilson - Y, Secord - Y, Tausend - Y, Miller - Y, Williams - Y.

Present: Supervisor Tausend, Clerk Miller, Treasurer Secord, Trustees Williams, Wilson, Gutierrez, and Thayer.

Absent: none

Staff Present: Manager Licht, DPW Water Superintendent Evans, WWTP Superintendent Billingsley, Accounting Supervisor Rachwitz, Police Chief Duffett & Admin. Assistant Bennett.

ADOPTION OF AGENDA

MOTION by Wilson, **SECOND** by Williams, to approve the adoption of the Agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF MINUTES

MOTION by Secord, **SECOND** by Williams, to approve the minutes of December 5, 2017 Regular Meeting as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

A. SPECIAL ORDERS

B. PUBLIC COMMENTS

Opened at 6:02 pm

Closed at 6:03 pm

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS – None

E. NEW BUSINESS

1. FY2017 Budget Amendments

MOTION by Thayer, **SECOND** by Williams, to approve Fiscal Year 2017 budget amendments as presented.

Roll Call:

Gutierrez - Y, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller- Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Accounting Supervisor Rachwitz addressed the board sharing a summary of final budget adjustments. Revenues and Expenses were increased by \$93,000. Some of the expenses were drains, MERS, fire Department. Some of the revenues were cable franchise fees, property taxes, and state revenue sharing.

2. DESIGNATED FUNDS

MOTION by Thayer, **SECOND** by Secord, to approve the recommended designated funds as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez - Y, Thayer - Y, Miller - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Township Manager Licht addressed the board recommending that the Board designate the following funds: Governmental Center \$100,000.00 for the settling issues with the building, Fire Staffing \$100,000.00 for continued staffing in the department, Roads \$100,000.00 for upcoming projects, MERS \$100,00.00 for the Townships unfunded liability, and the Equipment Pool \$50,000.00.

3. Admin./Dept. Head Wage Proposal

MOTION by Miller, **SECOND** by Secord, to approve the proposed 1.75% wage increase for the Department Heads and Administrative Staff effective January 1, 2018.

Roll Call:

Williams - Y Wilson - Y, Miller - Y, Gutierrez, - Y, Secord - Y, Thayer- Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

F. ACCOUNTS PAYABLE

MOTION by Thayer, **SECOND** by Secord, to approve checks #62598 through #62682 in the amount of \$393,063.50 as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION - None

I. ADJOURN

MOTION by Miller, **SECOND** by Wilson, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:28 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Darlene Miller – Clerk

Augie Tausend – Supervisor