



TOWNSHIP BOARD
Regular Meeting Minutes

Tuesday, October 2, 2018, 6:00 p.m.

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation by: Pastor Ron Sinclair of Bridgeport Community Church

Tausend led the pledge to the U.S. Flag.

Roll Call:

Secord - Y, Gutierrez - Y, Wilson - Y, Thayer - Y, Williams - Y, Tausend - Y, Miller - Y.

Present: Supervisor Tausend, Clerk Miller, Treasurer Secord, Trustees Wilson, Williams, Gutierrez and Thayer.

Staff Present: Twp. Manager Licht, Fire Chief Nelson, Police Chief Duffett, Building Admin. Wheatley, Planning & Zoning Admin. Sedlar, Admin. Asst. Bennett, DPW/Water Supt. Evans, and Accounting Supervisor Rachwitz.

ADOPTION OF AGENDA

MOTION by Williams, **SECOND** by Gutierrez, to approve the adoption of the Agenda as amended adding number 14 Resolution R18-11 – Police Protection Assessment District.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF THE MINUTES

MOTION by Williams, **SECOND** by Wilson, to approve the Regular Township Board Meeting Minutes of September 4, 2018 as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

A. SPECIAL ORDERS

1. 2nd Public Hearing for Police Protection Assessment.

Supervisor Tausend opened the public hearing at 6:05 p.m. and asked if anyone would like to speak in favor of the police protection special assessment. No one spoke in favor.

Supervisor Tausend asked if anyone would like to speak against the police protection special assessment.

Joshua Dalton of 6917 E. Curtis Rd. spoke against the police protection special assessment because there isn't a time frame on the assessment. He feels the township should be able to adjust their budget for police protection.

Russell & Martha Sageman of 6191 Sheridan Rd. mailed a letter to the township expressing that they were against the special assessment because there are too many unanswered questions regarding the assessment.

Tausend closed the public hearing at 6:11 p.m.

B. PUBLIC COMMENT

Public comment opened at 6:12 p.m. Public comment closed at: 6:16 p.m.

C. COMMITTEE REPORTS – None

D. UNFINISHED BUSINESS – None

E. NEW BUSINESS

1. Downtown Development Authority FY2019 Budget

MOTION by Secord, **SECOND** by Miller, to approve the Downtown Development Authority (D.D.A.) fiscal year 2019 Budget as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - Y, Tausend - Y.
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The D.D.A. approved the budget at their meeting on September 12, 2018.

2. Set Public Hearing for the 2019 General Fund Budget

MOTION by Williams, **SECOND** by Gutierrez, to set a public hearing date of November 7, 2018 for the 2019 general fund budget.

Roll Call:

Miller - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Secord - Y, Tausend - Y.
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

3. 6740 & 6750 Dixie Highway – Contract

MOTION by Secord, **SECOND** by Miller, to approve moving forward with the preparation of a land contract agreement for the purchase of 6740 Dixie Hwy in the amount of \$625,000 and the adjacent property at 6750 Dixie Hwy for \$30,000 knowing that once an assessment and cost for renovations vs. building new is completed, if in the best interest of our Township and our employees, it is found to be more feasible to move from our temporary location we may do so. The land contract agreement to be determined would be for either a long-term agreement with approval of the church's bank signing off on their loan or a short-term agreement with a balloon contract due on June 1, 2019 with the option to renegotiate.

Roll Call:

Secord - Y, Miller - Y, Williams - Y, Gutierrez, - Y, Thayer - Abstained, Wilson -Y, Tausend - Y.
Ayes: 7 Nays: 0 Abstentions: 1 Motion Carried

4. 6740 & 6750 Dixie Highway Title Search

MOTION by Miller, **SECOND** by Wilson, to proceed with the process of obtaining a title search, title commitment, and title insurance for parcels #09-11-5-23-3010-000, 6740 Dixie Hwy., and #09-11-5-23-3012-000, 6750 Dixie Hwy.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Abstained, Miller - Y, Tausend - Y.
Ayes: 7 Nays: 0 Abstentions : 1 Motion Carried

5. 6206 Dixie Highway Demolition

MOTION by Wilson, **SECOND** by Gutierrez, to take the recommendation of the Buildings and Grounds Committee in which to move forward with the demolition of 6206 Dixie Hwy.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - Y, Tausend - Y.
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The Governmental Center at 6206 Dixie Highway was built on a landfill in 1980. It has had settling issues since 1994. Most recently the building encountered methane gas coming into the buildings. Do to the costs involved with trying to fix the settlement of the buildings and the methane gas issue – there is no guarantee the problems will go away and/or return. Therefore in the best interest of the Township it has been decided to proceed with preparation to demolish the building.

6. Governmental Center Facilities Assessment

MOTION by Gutierrez, **SECOND** by Williams, to seek proposals for a facilities assessment for the Bridgeport Governmental Center for both renovations and building new.

Roll Call:

Secord - Y, Miller - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Wilson - Y, Tausend - Y.
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The Township will start the evaluation and assessment process.

7. 1999 Dodge Pickup

MOTION by Wilson, **SECOND** by Thayer, to approve the offer of \$2,500.00 from Tina Jones for the sale of the 1999 Dodge Ram Pickup Vehicle #3B7KC26Z4XM584847.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

8. 1997 Chevrolet Pickup

MOTION by Miller, **SECOND** by Wilson, to approve the offer of \$1,881.01 from Jim Dietrich

for the sale of the 1997 Chevrolet S10 Pickup Vehicle# 1GCCS19X5V8196250.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

9. Halloween Hours

MOTION by Miller, **SECOND** by Gutierrez, to set the Halloween Hours for 6.00 p.m. to 8:00 p.m. on Wednesday October 31, 2018.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

10. ZBA Appointment – Leo Smith

MOTION by Williams, **SECOND** by Secord, to appoint Leo Smith as an alternate on the Zoning Board of Appeals Committee.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

11. Cyber Security Insurance Policy

MOTION by Miller, **SECOND** by Thayer, to add Cyber Security Insurance to our Township Insurance Policy.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Manager Licht addressed the board stating there is a growing trend with data breaches and it is in the best interest of the township to protect the township, employees, and our residents.

12. Property offer on Parcel# 09-11-5-08-2302-000

MOTION by Secord, **SECOND** Thayer, to approve the bid of \$500.00 from Sarah Hebl Branch for vacant parcel# 09-11-5-08-2302-000. Sarah Hebl Branch is responsible for all closing costs.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The above-mentioned property is located adjacent to the Hebl Branch residence and they have been maintaining it for the past several years.

13. Historical Society – Diane McCartney

MOTION by Miller, **SECOND** Gutierrez, to approve funding \$11,000.00 of the \$29,000.00 roof replacement project of the red barn at the Historical Society Museum.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Diane McCartney from the Historical Society addressed the board regarding the need for a new roof. They have grant money to cover more than half of the project. They have been told the roof is too old to repair again.

14.R18-11 Police Protection Special Assessment District

MOTION by Gutierrez, **SECOND** by Thayer, to confirm Resolution Number R18-11 for special assessment district for police assessment.

Roll Call:

Wilson - Y, Secord – Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - Y, Tausend - Y.
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

This Resolution will allow the township to move forward with the the police protection special assessment.

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Miller, to approve checks #63863 through #64002 in the amount of \$259,751.78 as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION

I. ADJOURN

MOTION by Miller, **SECOND** by Thayer, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:52 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Darlene Miller – Clerk

Augie Tausend - Supervisor