



**TOWNSHIP BOARD**  
**Regular Meeting Minutes**

**Wednesday November 7, 2018, 6:00 p.m.**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Wilson led the pledge to the U. S. Flag.

**Roll Call:**

Gutierrez - A, Thayer - Y, Wilson - Y, Secord - Y, Tausend - Y, Miller - Y, Williams -Y.

**Present:** Supervisor Tausend, Clerk Miller, Treasurer Secord, Trustees Wilson, Williams, and Thayer.

**Absent:** Trustee Gutierrez

Staff Present: Twp. Manager Licht, Fire Chief Nelson, Police Chief Duffett, Building Admin. Wheatley, Planning & Zoning Admin. Sedlar, Admin. Asst. Bennett, DPW/Water Supt. Evans, and Accounting Supervisor Rachwitz.

**ADOPTION OF AGENDA**

**MOTION** by Miller, **SECOND** by Wilson, to approve the adoption of the agenda as amended moving item # 9 under new business to #3 Special Orders - Rezoning Request 2600, 2670, 2700 Wiggin. Remove item#17 Township Board Special Meeting November 9, 2018.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

**APPROVAL OF MINUTES**

**MOTION** by Wilson, **SECOND** by Thayer, to approve the Minutes of October 2, 2018 Regular Meeting as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

**A. SPECIAL ORDERS**

**1. Public Hearing for 2019 General Fund Budget**

Supervisor Tausend opened the Public Hearing for the Fiscal Year 2019 General Fund Budget at 6:07 p.m. No one spoke in favor or against the Fiscal Year 2019 General Fund Budget.

Supervisor Tausend closed the public hearing at 6:08 p.m.

## **2. Public Hearing for 3350 Dixie Court Dangerous Building Order**

Supervisor Tausend opened the Public Hearing for the dangerous building order for 3350 Dixie Court House at 6:09 p.m. No one spoke in favor or against the dangerous building order for 3350 Dixie Court. Supervisor Tausend closed the public hearing at 6:10 p.m.

## **3. Rezoning Request 2600, 2670, 2700 Wigger**

**MOTION** by Williams, **SECOND** by Miller, to conduct the first reading of the rezoning request for 2600, 2670, 2700 Wigger, and to set the 2<sup>nd</sup> reading and adoption for December 4, 2018.

Roll Call:

Thayer - Y, Wilson - Y, Miller - Y, Gutierrez, - A, Secord - Y, Williams -Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

### **B. PUBLIC COMMENTS -**

Public comment opened at 6:12 p.m. Public comment closed 6:17 p.m.

### **C. COMMITTEE REPORTS – None**

### **D. UNFINISHED BUSINESS – None**

### **E. NEW BUSINESS**

## **1. Fiscal Year 2019 Budgets**

**MOTION** by Miller, **SECOND** by Williams, to adopt the budgets for Fiscal Year 2019 General Fund, Fire Fund, Police Fund, Parks & Recreation Fund, Cemetery Fund, Sidewalk Funds, Buildings & Codes Fund, Drug Enforcement Fund, Refuse, Williamson Acres Fund, Equipment Pool & Technology Fund as presented.

Roll Call:

Thayer - Y, Wilson - Y, Miller - Y, Gutierrez, - A, Secord - Y, Williams - Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **2. R18-13 General Fund Budget & Appropriation Act for FY2019**

**MOTION** by Wilson, **SECOND** by Thayer, to approve Resolution R18-13 for the General Fund Budget Appropriation Act for FY2019 as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - A, Thayer - Y, Miller - Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **3. R18-14 Fire Protection Special Assessment**

**MOTION** by Williams, **SECOND** by Miller to approve Resolution R18-14 confirming the 2018 special assessment roll for fire protection with the township as presented.

Roll Call:

Williams - Y, Wilson - Y, Miller - Y, Gutierrez, - A, Secord - Y, Thayer-Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This is an annual Resolution approving the Special Assessment for Fire Protection in the amount of \$188,100.00 against each non-vacant parcel of land equal to \$45.00 per parcel.

#### **4. R18-15 Police Protection Special Assessment**

**MOTION** by Williams, **SECOND** by Thayer, to approve Resolution R18-15 confirming the 2018 special assessment roll for police protection with the township as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - A, Thayer - Y, Miller- Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

This is an annual Resolution approving the Special Assessment for Police Protection in the amount of \$158,004.00 against each non-vacant parcel of land equal to \$37.80 per parcel.

#### **5. R15-16 Saginaw County Tax Reverted Properties**

**MOTION** by Miller, **SECOND** by Williams, to approve Resolution R18-16 objecting to the transfer of parcels of property from the foreclosing government of Saginaw County.

Roll Call:

Gutierrez - A, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller - Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Supervisor Tausend explained that the parcels not sold at the yearly auctions automatically Revert back to the township for public purpose unless the township objects.

#### **6. R18-18 SASWA Appropriation Act 2019**

**MOTION** by Wilson, **SECOND** by Miller, to approve Resolution R18-18 Saginaw Area Storm Water Authority Appropriation Act 2019 as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - A, Thayer - Y, Miller-Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Bridgeport Township is a member of SASWA. This annual Resolution R18-18 approves the apportionment of the annual operation for the FY2019 SASWA Budget.

#### **7. R18-20 Land Contract 6740 Dixie Court Dangerous Building Order**

**MOTION** by Wilson, **SECOND** by Miller, to approve Resolution R18-19 for the demolition at 3350 Dixie Court, under the dangerous building order should the property owner not comply with the final order on or before November 28, 2018.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - A, Thayer - Y, Miller -Y, Tausend - Y.  
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

### **R18-20 Land Contract 6740 Dixie Authorized Signer**

**MOTION** by Miller, **SECOND** by Thayer, to approve Resolution R18-20 designating Supervisor Augie Tausend as an authorized signer to execute/sell/convey any legal documents to close on the property located at 6740 Dixie Highway, Bridgeport, Michigan and to sign any and all closing documents.

Roll Call:

Gutierrez - A, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller- Y, Tausend - Y.  
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

### **9. Pre-Demolition Study – 6206 Dixie Highway**

**MOTION** by Miller, **SECOND** by Wilson, to approve the proposal of \$6,500.00 from AKT Peerless to conduct a Pre-Demolition Asbestos and Hazardous Materials Activities at the Governmental Center Building located at 6206 Dixie Highway.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - A, Thayer - Y, Miller - Y, Tausend - Y.  
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

In accordance with accepted industry practice, AKT Peerless will conduct an asbestos and hazardous materials survey activities up to ninety samples of suspect asbestos for laboratory analysis.

### **10. Phase 1 Environmental Study at 6740 Dixie Highway**

**MOTION** by Miller, **SECOND** by Williams, to approve a phase 1 environmental study to be conducted at the temporary governmental center located at 6740 Dixie Highway not to exceed a cost of \$1900.00.

Roll Call:

Thayer - N, Wilson - N, Miller - N, Gutierrez, - A, Secord - N, Williams - N, Tausend - N.  
Ayes: 0 Nays: 6 Absent: 1 Motion Declined

After discussion regarding a phase 1 environmental study being done in 1996 and knowing this building was not built on a landfill and surrounding business had a phase 1 study done our environmental consultant didn't feel the need to encourage the township to proceed. In light of the information shared the decision was made by the board to deny the motion and added cost.

### **11. Planning Commission Appointments**

**MOTION** by Wilson, **SECOND** by Williams, to appoint to the Planning Commission Board: Jason Hurd with a term to expire on 12/31/2019, Leo Smith with a term to expire on 12/31/20, and Travis Thayer with a term to expire on 12/31/21.

Roll Call:

Thayer - Y, Wilson - Y, Miller - Y, Gutierrez, - A, Secord - Y, Williams - Y, Tausend - Y.  
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **12. Tree Removal**

**MOTION** by Wilson, **SECOND** by Miller, to approve the bid of \$2,600.00 from Heart Services LLC. to remove the trees on the north side of the temporary governmental center building located at 6740 Dixie Highway.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

The bids were as follows: Heart Services LLC \$2,600.00, Jacks tree service \$4,300.00, Mid-Michigan Contracting Inc. \$4,325.00.

## **13. Financial Institutions**

**MOTION** by Secord, **SECOND** by Miller, to approve the 2019 list of Financial Institutions as presented.

Roll Call:

Gutierrez - A, Wilson - Y, Secord - Y, Williams, - Y, Thayer - Y, Miller- Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **14. 2019 Town Board Meeting Schedule**

**MOTION** by Wilson, **SECOND** by Thayer, to approve the 2019 Township Board Meeting Schedule as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **15. 2019 Township Designated Holidays**

**MOTION** by Wilson, **SECOND** by Williams, to approve the 2019 Township Designated Holidays as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **16. Proclamation – Amigo Mobility**

**MOTION** by Miller, **SECOND** by Wilson, to approve the Proclamation for Amigo Mobility recognizing 50 years in business.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **17. Firearm Disposal**

**MOTION** by Wilson, **SECOND** by Thayer, to approve the disposal of the confiscated firearms by the Bridgeport Township Police Department from the public notice of intent list dated September 2018 as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

## **F. ACCOUNTS PAYABLE**

**MOTION** by Secord, **SECOND** by Wilson, to approve checks #64003 through #64115 in the

amount of \$377,812.53 as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

**G. BOARD COMMENTS**  
**H. CLOSED SESSION**  
**I. ADJOURN**

**MOTION** by Wilson, **SECOND** by Thayer, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 7:07 p.m.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

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Darlene Miller – Clerk

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Augie Tausend - Supervisor