



TOWNSHIP BOARD
Regular Meeting Minutes

Tuesday December 18, 2018, 6:00 p.m.

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Williams led the pledge to the U. S. Flag.

Roll Call:

Gutierrez - Y, Thayer - Y, Wilson - Y, Secord - Y, Tausend - Y, Miller - A, Williams -Y.

Present: Supervisor Tausend, Treasurer Secord, Trustees Wilson, Williams, Gutierrez and Thayer.

Absent: Clerk Miller.

Staff Present: Twp. Manager Licht, Acting Fire Chief Smigiel, Police Chief Duffett, Building Admin. Wheatley, Planning & Zoning Admin. Sedlar, Admin. Asst. Bennett, DPW/Water Supt. Evans, Parks and Rec Director Wheeler, Accounting Supervisor Rachwitz, and Fire Captain Boensch.

ADOPTION OF AGENDA

MOTION by Thayer, **SECOND** by Wilson, to approve the adoption of the Agenda as amended, removing number eight under new business – Cass River Log Jam, and replacing it with Fire Department Report.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

APPROVAL OF MINUTES

MOTION by Williams, **SECOND** by Wilson, to approve the Minutes of November 9, 2018 Special Meeting and the Minutes of December 4, 2018 Regular Meeting as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

A. SPECIAL ORDERS

B. PUBLIC COMMENTS - opened at 6:04, and closed at 6:05

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS –

1. UPDATE – 6206 DIXIE HIGHWAY

MOTION by Gutierrez, **SECOND** by Secord, to move forward with the demolition process with AKT Peerless, removing the hazardous materials and removing the concrete. The footings in the ground will remain with the land backfilled and grass seed planted as recommended by the buildings and grounds committee.

Roll Call:

Williams - Y, Wilson - Y, Miller - A, Gutierrez, - Y, Secord - Y, Thayer-Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

2. UPDATE – 6740 DIXIE HIGHWAY

MOTION by Secord, **SECOND** by Williams, to approve working with TSSF to provide us with a facilities assessment on the renovation of our building at 6740 Dixie Highway, along with an option to build a new governmental center as recommended by the buildings and grounds committee. The facilities assessment costs will not exceed \$7,500.00.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller -A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Manager Licht addressed the board referencing discussions held with five firms regarding a facility assessment. The firms were interviewed and references were checked. The buildings and grounds committee recommend TSSF at their meeting held on December 10, 2018.

E. NEW BUSINESS

1. R18-17 PA 152 EMPLOYER/EMPLOYEE HEALTHCARE

MOTION by Secord, **SECOND** by Thayer, to approve Resolution R18-17 Employer/Employee Healthcare “Hard Caps” Option following the state guidelines of public act 152 as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

All employees beginning 1/1/2019 will pay 20% of the Township’s healthcare premiums which will keep us under the state mandated hard caps.

2. ORDINANCE 18-04 RECREATIONAL MARIJUANA

MOTION by Thayer, **SECOND** by Tausend, to approve Ordinance 18-04 Prohibition of Recreational Marihuana Establishments Ordinance as presented.

Roll Call:

Secord – Y, Williams - Y, Wilson – N, Miller - A, Gutierrez, - N, Thayer- Y, Tausend - Y.

Ayes: 4 Nays: 2 Absent: 1 Motion Carried

The board approved the introduction of the recreational marijuana ordinance. The second reading will take place the January 2, 2019 board meeting.

3. FISCAL YEAR 2018 FINAL BUDGET ADJUSTMENTS

MOTION by Secord, **SECOND** by Tausend, to approve the Fiscal Year 2018 final budget adjustments as presented.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller- A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

4. 2019 FINANCIAL INSTITUTIONS

MOTION by Secord, **SECOND** by Thayer, to approve the 2019 list of township financial institutions as presented.

The 2019 financial institution list is as follows: Bank of America, Chase, Huntington Bank, Merrill Lynch, Oppenheimer & Co. Inc., United Financial Credit Union, Horizon Bank, Morgan Stanley, Frankenmuth Credit Union, Chemical Bank, Independent Bank, Sigma Financial, and Bob Johnson & Associates Financial Services.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

5. 2019 BOARDS & COMMISSION APPOINTMENTS

MOTION by Wilson, **SECOND** by Gutierrez to approve the 2019 boards and commission appointments as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

The following boards and commissions appointments were made: DDA – Karen Boettcher, Jeff McNally, and Roberta Placher with a term to expire on 12/31/2022. DDA – Andrew Gales, Mike Holihan, and Jason Osentoski with terms to expire on 12/31/20. ZBA – William Cannon, Robert Licht Jr., Craig Beins, and Lee Carpenter as an alternate with terms to expire on 12/31/21. Board of Review – Roberta Placher, Tim Hanlon, and Tom Hoff with terms to expire on 12/31/20. Flint River Dike & Erosion Control – John Spero with a term to expire on 12/31/2019. Hearing Officer – Mike Setzer with a term to expire on 12/31/2019.

6. POLICE CONTRACT

MOTION by Gutierrez, **SECOND** by Thayer, to approve A 2% wage increase effective January 1, 2019 for all current employees covered under the Police Officers Labor Council Labor Agreement.

Roll Call:

Secord - Y, Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller - A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

7. DEPARTMENT HEADS & ADMINISTRATIVE WAGE PROPOSAL

MOTION by Williams, **SECOND** by Gutierrez, to approve a 2% wage increase effective January 1, 2019 for all current department heads and administrative employees.

Roll Call:

Secord -Y Wilson - Y, Williams - Y, Gutierrez, - Y, Thayer - Y, Miller- A, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

8. FIRE DEPARTMENT

Acting Fire Chief Smigiel addressed the board with staffing concerns about the department. The fire department staff is made up of eighteen firefighters with only 13 certified and 5 cadettes. The decline in firefighters is a nationwide concern. We recently had two structure fires with limited firefighters able to go into the building. The department called on neighboring departments for mutual aid. The department has always gotten the job done with the current staff but that might not always be the case. Acting Fire Chief Smigiel wanted to make the board aware of the department's situation.

9. EMPLOYEE ASSISTANCE PROGRAM

MOTION by Wilson, **SECOND** by Gutierrez, to approve the employee assistance program with an annual amount not to exceed \$2,500.00.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Thayer, to approve checks #64323 through #64388 in the amount of \$ 260,657.10 as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

G. BOARD COMMENT

H. CLOSED SESSION

I. ADJOURN

MOTION by Secord, **SECOND** by Wilson, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:45 p.m.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Darlene Miller – Clerk

Augie Tausend - Supervisor