



CHARTER TOWNSHIP

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Unapproved TOWNSHIP BOARD Regular Meeting Minutes Tuesday, April 2, 2019, 6:00 p.m.

Trustee Thayer called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Treasurer Jim Secord led the pledge to the U. S. Flag.

Roll Call: Gutierrez - Y, Thayer -Y, Wilson - A, Secord -Y, Tausend - A, and Williams -Y.

Present: Treasurer Secord, Trustee Gutierrez, Thayer and Williams.

Absent: Supervisor Tausend and Trustee Wilson.

Staff Present: Fire Chief Smigiel, Police Chief Duffett, Accounting Supervisor Rachwitz, Building Admin. Wheatley, Planning and Zoning Admin. Sedlar, WWTP Supt. Billingsley, Admin. Asst. Bennett and DPW/Water Supt. Evans.

ADOPTION OF AGENDA

MOTION by Gutierrez, **SECOND** by Williams, to approve the adoption of the Agenda as presented.

Ayes: 4 Nays: 0 Absent: 2

Motion Carried

APPROVAL OF MINUTES

MOTION by Williams, **SECOND** by Gutierrez, to approve the Minutes of March 5, 2019, Regular Meeting as presented.

Ayes: 4 Nays: 0 Absent: 2

Motion Carried

A. SPECIAL ORDERS - None

B. PUBLIC COMMENTS

Opened at 6:03 pm

Closed at 6:05 pm

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS - None

E. NEW BUSINESS

1. BUILDING FEES

MOTION by Gutierrez, **SECOND** by Williams, to approve resolution R19-01 Building Department fee schedule as presented.

Roll Call: Secord -Y, Wilson - A, Gutierrez -Y, Williams -Y, Thayer - Y, Tausend - A.
Ayes: 4 Nays: 0 Absent: 2 Motion Carried

2010 was the last fee increase in our building department.

2. TOWNSHIP CLERK APPOINTMENT

MOTION by Secord, **SECOND** by Gutierrez, to appoint Lee Carpenter as the Township Clerk with a term to expire on 11/20/2020.

Roll Call: Thayer – Y, Wilson – A, Gutierrez – Y, Secord – Y, Williams – Y, Tausend - A
Ayes: 4 Nays: 0 Absent: 2 Motion Carried

The Township received 2 applications of interest for the Clerk's position. Lee was selected for his clerk experience.

3. EMERGENCY SERVICES MUTUAL AGREEMENT

MOTION by Gutierrez, **SECOND** by Secord, to accept the Saginaw Police Department Emergency Services Team Mutual Aid Agreement as presented.

Ayes: 4 Nays: 0 Absent: 2 Motion Carried

Bridgeport Charter Township Police Department has provided mutual aid for years without a formal written agreement.

4. HEALTH SAVINGS PLAN

MOTION by Secord, **SECOND** by Gutierrez, to implement a health savings plan through MERS for the administrative staff with 2% Township contributions, and ½% employee contributions including rolling any paid time off (PTO) in the access of 80 hours on the employee's anniversary date into the health savings plan effective April 8, 2019.

Ayes: 4 Nays: 0 Absent: 2 Motion Carried

Department Heads, Administrative Staff and Manager have taken a reduction in their future pension in which to help the Township's unfunded liability. This is a substantial savings to the Township and the Township is providing a health savings plan to help with future health cost at retirement.

5. 1998 GMC CARGO VAN BIDS

MOTION by Williams, **SECOND** by Secord, to approve the bid from Dave Hoffmann of \$4,029.00 for the 1998 GMC Cargo Van Vin#1GTGG25R3W1089126.

Ayes: 4 Nays: 0 Absent: 2 Motion Carried

The Township received the following bids:

- Ricky Williamson \$2,450.
- Steve Hughes \$2,700.
- Mario Walker \$3,400.
- Dave Hoffmann \$4,029.

6. 2019 WATER MAIN IMPROVEMENTS

MOTION by Thayer, **SECOND** by Secord, to approve awarding the bid to Rohde Construction for the 2019 Water Main Improvements, amending the original budget increasing the Zelle/Dixie project by \$39,425.00 and the Dixie/Airport to Speedway project by \$19,000.00 to reflect the overage on the estimated project amounts.

Roll Call: Secord – Y, Wilson – A, Gutierrez – Y, Williams – Y, Thayer – Y, Tausend - A
Ayes: 4 Nays: 0 Absent: 2 Motion Carried

The contractor bids came in higher than the amount approved in the 2019 water budget, for water main improvements, therefore we had to increase the 2019 water budget by the amount of \$58,425.00.

The Township received the following contractor bids:

- Rohde Brothers Excavating \$563,247.00
- American Excavating \$674,185.00
- Eric Construction \$747,013.18

7. VOLUNTEER FIREFIGHTER WAGES

MOTION by Gutierrez, **SECOND** by Thayer, to increase the starting wage of fire fighters, during their probationary and training period, from \$9.25 per hour to \$9.50 per hour effective March 29, 2019.

Ayes: 4 Nays: 0 Absent: 2 Motion Carried

Minimum wage increased from \$9.25 to \$9.45 effective March 29, 2019. The Township agreed to increase the wage of the probationary and training period volunteer on-call fire fighters to \$9.50 per hour.

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Williams, to approve Checks #64711 through #64857 in the amount of \$447,206.99 as presented.

Ayes: 4 Nays: 0 Absent: 2 Motion Carried

G. BOARD COMMENTS
H. CLOSED SESSION - None
I. ADJOURN

MOTION by Secord, **SECOND** by Williams, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:18 p.m.

Ayes: 4 Nays: 0 Absent: 2 Motion Carried

Lee Carpenter – Clerk

Augie Tausend – Supervisor