



**TOWNSHIP BOARD
Regular Meeting Minutes**

Tuesday July 2, 2019, 6:00 p.m.

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation by: Pastor Ron Sinclair

Trustee Gutierrez led the pledge to the U. S. Flag.

Roll Call:

Gutierrez - Y, Thayer - A, Wilson - A, Secord -Y, Tausend - Y, Williams - A, Carpenter - Y.

Present: Supervisor Tausend, Treasurer Secord, Clerk Carpenter, Trustees Gutierrez.

Absent: Trustees Thayer, Wilson, & Williams

Staff Present: Twp. Manager Licht, Fire Chief Smigiel, Police Sgt Skabardis, Building Admin. Wheatley, Admin. Asst. Bennett, DDA & Parks and Rec Director Wheeler, and Accounting Supervisor Rachwitz.

ADOPTION OF AGENDA

MOTION by Carpenter, **SECOND** by Gutierrez, to approve the adoption of the Agenda as amended adding Agenda #5 - 2005 Ford F250 pickup sale as amended.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

APPROVAL OF MINUTES

MOTION by Gutierrez, **SECOND** by Secord, to approve the Minutes of June 4, 2019 Regular Meeting as presented.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

- A. SPECIAL ORDERS**
- B. PUBLIC COMMENTS** - Opened 6:02 Closed 6:07
- C. COMMITTEE REPORTS** - None
- D. UNFINISHED BUSINESS** - None
- E. NEW BUSINESS**

1. Resolution R19-07 Sidewalk Deficit Elimination Plan

MOTION by Secord, **SECOND** by Gutierrez, to approve Resolution R19-07 deficit elimination plan for the sidewalk fund for the 2018-year end.

Supervisor Tausend explained the special assessment process required by the State can cause a deficit in accounts because of the timing involved with how property owners are billed for their sidewalk repairs.

Roll Call:

Thayer - A, Wilson - A, Carpenter - Y, Gutierrez, - Y, Secord - Y, Williams- A, Tausend - Y.
Ayes: 4 Nays: 0 Absent: 3 Motion Carried

2. Resolution R19-08 Fire Fund Deficit Elimination Plan

MOTION by Secord, **SECOND** by Carpenter, to approve Resolution R19-08 deficit elimination plan for the fire fund for the 2018-year end.

Supervisor Tausend explained again how the reporting process required by the State can cause the appearance of a deficit.

Roll Call:

Thayer - A, Wilson - A, Gutierrez, - Y, Carpenter -Y, Secord - Y, Williams - A, Tausend - Y.
Ayes: 4 Nays: 0 Absent: 3 Motion Carried

3. Downtown Development Authority By- Laws

MOTION by Gutierrez, **SECOND** by Carpenter, to approve the updated Downtown Development Authority By-Laws as presented.

Supervisor Tausend explained that DDA Director Wheeler made modifications to the outdated By-Laws and those changes were approved by the DDA Board members.

Roll Call:

Carpenter - Y, Secord -Y, Wilson - A, Gutierrez, - Y, Williams - A, Thayer - A, Tausend - Y.
Ayes: 4 Nays: 0 Absent: 3 Motion Carried

4. 3350 Dixie Court Demolition

MOTION by Gutierrez, **SECOND** by Secord, to demolish the house located at 3350 Dixie Court, awarding the bid to Mead & Sons with an amount not to exceed \$10,500.00.

Supervisor Tausend explained that the house had burned four years ago and since, with numerous owners the repairs were never done. Manager Licht said her and Building Admin. Wheatley have worked on getting the house demolished. The Township Attorney has approved proceeding with demolition. Mead & Sons will start in about two weeks and

Consumers has been notified to disconnect the gas line. Rep. Guerra helped the Township obtain the Insurance fund monies.

Roll Call:

Williams - A, Wilson - A, Gutierrez, - Y, Secord - Y, Carpenter - Y, Thayer - A, Tausend - Y.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

5. 2005 Ford F250 Pickup vin# 1FTSX21555EB31588

MOTION by Gutierrez, **SECOND** by Carpenter, to accept the bid from Matt Mantel for \$5,781.99 for the purchase of the 2005 Ford F250 Pickup vin# 1FTSX21555EB31588.

Supervisor Tausend stated the three bids had come in and ranged from \$5,502.00 to \$5,781.99.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Carpenter, to approve checks #65133 through #65262 in the amount of \$534,063.25 as presented.

Supervisor Tausend explained that the dollar amount was considerably higher this month caused by the watermain project of \$182,000.00 which comes from the water fund.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION

I. ADJOURN

MOTION by Gutierrez, **SECOND** by Secord, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:32 p.m.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

Lee Carpenter – Clerk

Augie Tausend - Supervisor