

Department of Public Works/Water

2016 End of Year Report

To: Rose Licht, Township Manager
From: Ruthann Evans, DPW-Water Superintendent
Date: January 27, 2017

Staffing Level

- 1. 4 Full time employees**
 - a. Department Head
 - Ruthann Evans
 - b. DPW/Water Operators
 - Jarrett Taylor
 - Matt Tagget
 - c. DPW / Water / Equipment Pool/Cemetery
 - Chris Cramer
- 2. 2 Part time employees**
 - a. DPW/Cemetery
 - Scott Barnes
 - b. Water Account Clerk
 - Denise Brush
- 3. 3 Seasonal employees**
 - a. Cemetery
 - Samantha Hasso
 - b. DPW
 - Vic Hoggard
 - c. Water department
 - Carl DeMaet

DPW

1. Sidewalk Inspections

- a. 269 Properties inspected
 - Dixie Highway from railroad tracks to I-75
 - Williamson Road from railroad tracks to S. Washington Rd
 - Williamson Road from Canary to Studor
 - Jordan
 - S. Washington Road
 - Fischer Drive
 - Studor
 - Bluebird
 - Toth
 - Fort Road
 - Miriam
 - Riverview from Fort to railroad tracks
 - Quain
 - Moran
- b. 72 Accounts to taxes - \$20124.15

2. Tall Grass Inspections/Complaints

- a. 116 Inspections
- b. 18 Repeat Offenders
- c. 51 Accounts Cut and Invoiced
- d. \$7000.00 to taxes

Water Department

1. Reports submitted to DEQ

- Pumpage/Usage Report was submitted on January 7
 - 243,721,000 gallons of water purchased in 2015 from the City of Saginaw.
- Cross Connection Report for 2015 submitted on January 7
 - We have 109 customers with a total of 136 backflow prevention devices. The devices are required to be tested on an annual or bi-annual schedule. Of the 136 devices, 109 were tested.
- CCR (Consumer Confidence Report) was submitted on June 30, a copy can be viewed on the Townships web page.

2. Water Sampling required for 2016: (results available on request)

- Stage 2 disinfection byproducts (DBP), this test is conducted quarterly (January, April, July and October). We use DEQ laboratory for this test, the results get forwarded directly to our District Engineer, Bob London. We have been testing for Stage 2 since October of 2012.
- Lead/Copper samples were done between July and October.

3. Water main Projects:

- None, could not obtain the necessary easements needed. We currently have all the easements needed and will proceed with replacing the watermain on Tatham (between Dixie Hwy and the railroad tracks), Snowy, Hidden, Summer, Lionshead, Wayward and Northport (north of Tatham), this year.

4. Service Repairs: The repairs include but are not limited to – service/main leaks, hit hydrants, broken curb boxes and valves.

- 58 repair orders

5. MissDig – Staking - 1,528

- January – 81
- February – 63
- March – 113
- April – 136
- May – 195
- June – 177
- July – 152
- August – 147
- September – 121
- October – 99
- November – 155
- December - 89

6. Work Orders: 1,918 work orders.

- January – 149
- February – 152
- March – 178
- April – 218
- May – 154
- June – 125
- July – 161
- August – 141
- September – 118
- October – 234
- November – 109
- December – 179

7. Delinquent Calls

- 939 Courtesy calls

8. Fire Hydrant Maintenance

- Installed 60 hydrant flags

9. Vehicles Purchased

- 2016 Chevrolet Silverado
- 2016 Chevrolet Van

10. Vehicle Repurposed

- 2005 Chevrolet Van installed a power washer and water tank for various uses

Cemetery

- 1. Burials of Remains – 13**
- 2. Burial of Cremains – 7**
- 3. Foundations – 18**
- 4. Burial Rights Sold - 2**

Equipment Pool

- 1. Repair/Preventative Maintenance Work Orders – 49**