



**Unapproved
TOWNSHIP BOARD
Regular Meeting Minutes
Tuesday, June 6, 2017, 6:00 p.m.**

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation by Pastor Hessler of Faith Lutheran Church.

Clerk Miller led the pledge to the U. S. Flag.

Roll Call: Gutierrez - Y, Thayer - Y, Wilson - A, Secord - Y, Tausend - Y, Miller - Y, Williams - Y.

Present: Supervisor Tausend, Treasurer Secord, Clerk Miller, & Trustees Williams, Gutierrez, & Thayer.

Absent: Trustee Wilson.

Staff Present: Manager Licht, Police Chief Duffett, Accounting Supervisor Rachwitz, Administrative Assistant Bennett, Planning & Zoning Administrator Sedlar, DPW Water Superintendent Evans, Fire Chief Nelson, WWTP Superintendent Billingsley, Parks & Rec Director Wheeler, and Building Administrator Wheatley.

ADOPTION OF AGENDA

MOTION by Miller, **SECOND** by Gutierrez, to approve the adoption of the Agenda as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

APPROVAL OF MINUTES

MOTION by Williams, **SECOND** by Miller, to approve the Minutes of May 3, 2017 Regular Meeting as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

A. SPECIAL ORDERS - None

B. PUBLIC COMMENTS

Opened at 6:08 pm

Closed at 6:27 pm

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS - None

E. NEW BUSINESS

1. FY2016 Audit Presentation – Yeo & Yeo

MOTION by Secord, **SECOND** by Miller, to approve the FY2016 audit presented by Yeo & Yeo.

Roll Call: Secord - Y, Wilson - A, Williams - Y, Gutierrez - Y, Thayer– Y, Secord – Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Jamie Rivette and Mike Rolka presented the highlights of the Townships FY2016 Audit. There were no material modifications and we received the highest level of assurance.

2. Public Hearing – Sidewalk Repairs

Supervisor Tausend opened the public hearing.

Jerlean Erby – 3985 Northridge- She questioned why it was her responsibility to replace the sidewalks. She had trees removed and roots ground on her property.

Leslie Perry – 3800 S. Towerline – She questioned how far back do they have to clear the brush back from the sidewalks and the time frame and interest if the repairs were placed on their taxes.

Tim Ross – 3622 S. Towerline – He cleared the grass from his sidewalk and questioned if his work was satisfactory.

Ed Lysogorski – 6822 Dixie – He agreed with the Township that his sidewalk needed to be removed and replaced. He would like an extension to take care of the repairs.

Supervisor Tausend closed the public hearing.

3. Special Land Use SPU16-05 – 2020 Gabel Rd. Wedding Barn

MOTION by Miller, **SECOND** by Gutierrez, to approve the recommendation by the Planning Commission for a Special Land Use SPU16-05 at 2020 Gabel Rd., for a Wedding Barn as presented.

Roll Call: Secord - N, Wilson - A, Williams - Y, Gutierrez - Y, Thayer– Y, Miller – Y, Tausend - Y.

Ayes: 5 Nays: 1 Absent: 1 Motion Carried

4. Mers Actuarial

MOTION by Miller, **SECOND** by Williams, to have an actuarial valuation done on the Townships Municipal Employees Retirement System (MERS) account with an amount not to exceed \$850.00.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Manager Licht addressed the Board stating that having an actuarial valuation done will give the Township some options on how to increase our pension funding.

5. MOTION by Miller, **SECOND** by Williams, to approve the service credit for Amanda Carrigan for her MERS Retirement account with the Township's contribution of \$38,630.84 and Amanda Carrigan's contribution of \$11,509.52.

Roll Call: Williams Y, Wilson - A, Miller - Y, Gutierrez, - Y, Secord - Y, Thayer-Y, Tausend - Y.
Ayes: 6 Nays: 0 Absent: 1 Motion Carried

The IRS made changes in 2009 regarding independent contractors and part time employees. Carrigan's status to part time employee includes the benefits of the Townships Pension Plan.

6. MOTION by Miller, **SECOND** by Gutierrez, to adopt a Proclamation for Pastor Hessler of Faith Lutheran Church as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Pastor Hessler is retiring after 28 years of dedicated service at Faith Lutheran Church. Over the Years he has influenced the community with his spiritual guidance and participated in many community events including Township Board Invocations and Parades to name a few.

7. MOTION by Williams, **SECOND** by Secord, to approve waiving our first right of refusal offered by the Saginaw County Treasurer for all parcels in our local unit that were foreclosed as of March 31, 2017.

Roll Call: Gutierrez- Y, Wilson - A, Secord - Y, Williams, - Y, Thayer - Y, Miller Y, Tausend - Y.
Ayes: 6 Nays: 1 Absent: 1 Motion Carried

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Thayer, to approve checks #61591 through #61760 in the amount of \$284,961.87 as presented.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION

I. ADJOURN

MOTION by Williams, **SECOND** by Thayer, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 7:23 p.m.

Ayes: 6 Nays: 0 Absent: 1

Motion Carried

Darlene Miller – Clerk

Augie Tausend – Supervisor