



**TOWNSHIP BOARD
UNAPPROVED
Regular Meeting Minutes**

Tuesday March 5, 2019, 6:00 p.m.

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation by: Pastor Ted Doolittle from Calvary Community Church

Miller led the pledge to the U. S. Flag.

Roll Call:

Gutierrez - Y, Thayer - Y, Wilson - Y, Secord - Y, Tausend - Y, Miller - Y, Williams - Y.

Present: Supervisor Tausend, Clerk Miller, Treasurer Secord, Trustees Wilson, Williams, Gutierrez and Thayer.

Staff Present: Twp. Manager Licht, Fire Chief Smigiel, Police Chief Duffett, Building Admin. Wheatley, Admin. Asst. Bennett, DPW/Water Supt. Evans, DDA & Parks and Rec Director Wheeler, and Accounting Supervisor Rachwitz.

ADOPTION OF AGENDA

MOTION by Miller, **SECOND** by Williams, to approve the adoption of the Agenda as amended adding number five under new business Township Clerk.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

APPROVAL OF MINUTES

MOTION by Williams, **SECOND** by Gutierrez, to approve the Minutes of February 5, 2019 Regular Meeting as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

- A. SPECIAL ORDERS**
- B. PUBLIC COMMENTS** - opened at 6:04 p.m. and

closed at 6:10 p.m.

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS –

1. AKT Peerless – 6206 Dixie Highway

MOTION by Secord, **SECOND** by Miller, to approve the recommendation from AKT Peerless awarding the bid to Mead and Sons Contracting for the environmental abatement, demolition, and site restoration at the former governmental center located at 6206 Dixie Highway with an amount not to exceed \$77,700.00, with an additional cost of \$9.00 a cubic foot to remove any landfill debris.

Roll Call:

Thayer – Y, Miller - Y, Wilson - Y, Gutierrez, - Y, Secord - Y, Williams - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Sean Robinson from AKT Peerless addressed the board explaining that they recommend Mead and Sons Contracting after various bids were submitted to demolish the structure and foundation to one foot below grade and apply four inches of screened black dirt. The project is anticipated to start in the middle of March, and AKT Peerless will supply the township with a project schedule.

E. NEW BUSINESS

1. 2019-2021 Brush Contract

MOTION by Miller, **SECOND** by Williams, to approve the bid from Top Priority Tree Service for curbside branch, brush and limb chipping and disposal service for the township residential dwellings with a 2019 collection rate of \$600.00 per collection day, a 2020 rate of \$650.00 per collection day, and a 2021 rate of \$680.00 per collection day.

Roll Call:

Williams - Y, Wilson - Y, Miller - Y, Gutierrez, - Y, Secord - Y, Thayer - Y, Tausend - Y.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Bids were submitted by three contractors and Top Priority Tree Service came in with the best bid.

2. Fire Chief Nelson Proclamation

MOTION by Wilson, **SECOND** by Miller, to adopt the proclamation honoring Patrick Nelson for his dedicated service to Bridgeport Charter Township.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

3. St. Matthews Walk/Run Against Hunger

MOTION by Gutierrez, **SECOND** by Thayer, to approve the St. Matthews Walk/Run Against Hunger to take place on September 22, 2019 as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

This is St Matthew's 5th year for the Taking Steps Against Hunger Event. The route will follow

King to Reimer to Baker to Portsmouth north to King and then return to the finish line at the church. Those running the six mile course will continue on Baker to Airport and head north to King and then return to the finish line at the church.

4. Administrative Wage Scale

MOTION by Miller, **SECOND** by Wilson, to approve removing the assistant fire chief pay grade level 6 from the administrative pay grade schedule as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The assistant fire chief will no longer be a full time position with the township. The on call fire department staff will have a classification and pay grade for the assistant fire chief.

5. Township Clerk

MOTION by Wilson, **SECOND** by Secord, to accept the resignation of Township Clerk Miller.

Roll Call:

Secord - Y, Wilson - Y, Miller – A, Gutierrez, - Y, Williams - Y, Thayer – Y, Tausend - Y.

Ayes: 6 Nays: 0 Absent: 1 Motion Carried

Clerk Miller's official last day will be March 13, 2019.

F. ACCOUNTS PAYABLE

MOTION by Secord, **SECOND** by Thayer, to approve checks #64560 through #64710 in the amount of \$392,206.08 as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

G. BOARD COMMENTS

H. CLOSED SESSION

I. ADJOURN

MOTION by Miller, **SECOND** by Wilson, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:44 p.m.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

Darlene Miller – Clerk

Augie Tausend - Supervisor