



**UNAPPROVED
TOWNSHIP BOARD
Regular Meeting**

Tuesday May 7, 2019, 6:00 p.m.

Supervisor Tausend called the Regular Meeting of the Bridgeport Charter Township Board to order at 6:00 p.m.

Invocation by: None

Tausend led the pledge to the U. S. Flag.

Roll Call:

Gutierrez - Y, Thayer - A, Wilson - A, Secord - A, Tausend - Y, Williams - Y, Carpenter -Y.

Present: Supervisor Tausend, Clerk Carpenter, Williams, and Gutierrez.

Absent: Clerk Secord, Thayer, and Wilson.

Staff Present: Twp. Manager Licht, Fire Chief Smigiel, Sgt. Skabardis, Building Admin. Wheatley, Planning & Zoning Admin. Sedlar, WWTP Supt. Billingsley, Admin. Asst. Bennett, Assessor Carrigan, and Accounting Supervisor Rachwitz.

ADOPTION OF AGENDA

MOTION by Gutierrez, **SECOND** by Williams, to approve the adoption of the Agenda as amended with removal of agenda item #1 & #2 for more information.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

APPROVAL OF MINUTES

MOTION by Williams, **SECOND** by Gutierrez, to approve the Minutes of April 2, 2019 Regular Meeting as presented.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

A. SPECIAL ORDERS

1. RZ19-01 Rezone 6600 Junction Rd 1st Reading

Public Hearing Opened at 6:05 pm.

Supervisor Tausend read the Planning & Zoning Admin. Sedlar's report from the Planning Commissions meeting of April 25, 2019 recommending approval. The 2nd reading will be at the next Township Board Meeting on Tuesday, June 4th, 2019. No opposition.

Public Hearing Closed at 6:06 pm.

B. PUBLIC COMMENTS - Opened 6:06 Closed 6:15

C. COMMITTEE REPORTS - None

D. UNFINISHED BUSINESS – None

E. NEW BUSINESS

1. R19-03 Consumers Energy Standard Street Light Contract - *Pulled*

2. R19-04 Consumers Energy Change Standard Street Light Contract - *Pulled*

3. R19-05 Emergency Services Mutual Aid Agreement

MOTION by Williams, **SECOND** by Gutierrez, to approve Resolution **R19-05** Emergency Services Mutual Aid Agreement as presented.

Supervisor Tausend stated this renews the current fire department agreement.

Roll Call:

Gutierrez - Y, Wilson - A, Carpenter - Y, Thayer, - A, Secord - A, Williams - Y, Tausend - Y.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

4. R19-06 MERS 457 Supplemental Retirement Program

MOTION by Williams, **SECOND** by Gutierrez, to approve the Resolution **R19-06** MERS 457 Supplemental Retirement Program as presented.

Admin. Asst. Bennett explained that MERS will be offering their 457 plan to current employees and new hires.

Roll Call:

Thayer - A, Wilson - A, Gutierrez, - Y, Secord - A, Williams -Y, Carpenter -Y, Tausend - Y.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

5. Southfield Pump Station Replacement

MOTION by Carpenter, **SECOND** by Gutierrez, to approve the recommendation from Spicer Group, Inc. to award the Southfield Pump Station Replacement project to Rhode Brothers Excavating at the unit prices bid when applied to the estimated quantities, result in a total bid amount of \$538,831.00.

Supervisor Tausend stated that Rhode Brothers was the lowest of three bids and asked if there were any questions of the Board members. No questions.

Roll Call:

Secord - A, Wilson - A, Gutierrez - Y, Williams - Y, Thayer - A, Carpenter - Y, Tausend - Y.
Ayes: 4 Nays: 0 Absent: 3 Motion Carried

6. ARCMAP GIS Software

MOTION by Gutierrez, **SECOND** by Carpenter, to approve the one-time purchase of ArcGIS Desktop Basic Single Use License for \$1,350.00 for use in the Assessor's office.

Assessor Carrigan explained that Saginaw County GIS will no longer provide the licenses to the GIS system and she needs this in her everyday operation and will need a license.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

7. Township Cleaning Service

MOTION by Williams, **SECOND** by Gutierrez, to approve the Custodial Service agreement with Professional Building Services LLC in the amount of \$598.00 per month.

Manager Licht explained because of the increased use of the building there is a need for adding an extra day per week for cleaning.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

8. Davis Park Pavilion Roofs

MOTION by Carpenter, **SECOND** by Gutierrez, to approve and award a contract with All R's Construction LLC for the replacement of the roofs on both Pavilions in Davis Park and the Restroom roof for a total cost of \$7,900.00.

Supervisor Tausend stated that All R's Construction was the lowest of the bids for the replacement of the pavilion roofs and the restroom roof.

Roll Call:

Carpenter - Y, Williams -Y, Wilson - A, Gutierrez, - Y, Secord - A, Thayer - A, Tausend - Y.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

9. Deputy Clerk Appointment

MOTION by Williams, **SECOND** by Gutierrez, to approve the appointment of Lisa Shaw as the Deputy Clerk.

Supervisor Tausend explained that because the previous Clerk has resigned, the Deputy Clerk needs to be reappointed.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

10. Planning Commissions By-Laws

MOTION by Gutierrez, **SECOND** by Williams, to approve the changes to the Planning Commission By-Laws as recommended by the Planning Commission.

Supervisor Tausend explained these are a reorganization to their agenda.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

F. ACCOUNTS PAYABLE

MOTION by Williams, **SECOND** by Gutierrez, to approve checks #64858 through #64998 in the amount of \$475,935.45 as presented.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

G. BOARD COMMENTS - None

H. CLOSED SESSION - None

I. ADJOURN

MOTION by Williams, **SECOND** by Tausend, to adjourn the Regular Meeting of the Bridgeport Charter Township Board at 6:29 p.m.

Ayes: 4 Nays: 0 Absent: 3 Motion Carried

Lee Carpenter – Clerk

Augie Tausend - Supervisor

5/13/2019 8:16 AM